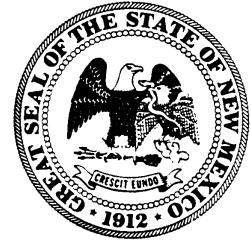




OFFICE OF THE STATE ENGINEER  
WATER RESOURCE ALLOCATION PROGRAM  
GUIDELINE NO: WR-01-2008



# WELL DRILLER AND RIG SUPERVISOR CONTINUING EDUCATION PROGRAM

(Effective May 7, 2008)

**Note:** This guideline replaces and supersedes Policy WR-09-2006.

**A) Introduction:** This document provides information on the continuing education program for well drillers and drill rig supervisors. During each two-year licensing or registration period, a licensed well driller or registered drill rig supervisor shall complete a minimum of eight continuing education credit hours. The continuing education credit hours shall relate to well drilling. The well driller or drill rig supervisor shall ensure that an activity is approved by the Office of the State Engineer for continuing education credits.

**B) Limitations on Continuing Education Credit Hours:** The following limitations apply to continuing education credit hours:

1. The continuing education credit hours shall take place during the current license or registration period.
2. At least two credit hours per license or registration period shall be specific to the State Engineer regulatory requirements regarding well drilling or water rights administration in New Mexico.
3. At least four credit hours per license period shall be specific to the proper methods and techniques for well drilling.
4. No more than two credit hours per license or registration period may be obtained through State Engineer approved on-line or correspondence courses.
5. Credit hours will not be recognized for a course that is repeated during a license or registration period.

**C) Courses and other Qualifying Activities:** The State Engineer will consider the following activities for continuing education credit hours:

1. Sessions at conferences, seminars, or other professionally organized events.
2. Classroom or on-line study programs.
3. Presentations from vendors that are of a technical nature.
4. Authorized presentations from staff of the Office of the State Engineer.
5. Active involvement in a professional society or organization - up to two credit hours may be earned if the well driller or drill rig supervisor can demonstrate how they are actively involved such as by serving as an officer or committee chair.

**D) Purpose of Qualifying Activities:** To be eligible for continuing education credit, a course or other qualifying activity:

1. Shall focus on activities directly related to the business of well drilling.
2. Shall have a stated purpose that will improve the industry-related knowledge or skills of the licensed well driller or drill rig supervisor.
3. Shall advance the technical, professional, or managerial competence of the well driller or drill rig supervisor.

**E) Acceptable Subjects:** To be considered for continuing education credit, a course or other qualifying activity shall focus on one or more of the following subjects.

1. The proper methods and techniques for well drilling
2. The Office of the State Engineer rules and regulations pertaining to well driller licensing, well drilling and construction
3. General business practices and safety.
4. Basic groundwater geology and the occurrence and movement of underground water; geologic formations and proper terminology to describe underground material types.
5. Global positioning system terminology and receiver operation, legal description of well location, latitude and longitude, and the New Mexico coordinate system.
6. Other topics and subjects related to well driller licensing (including topics related to pump installation), well construction, and well drilling within the state of New Mexico.

**F) Requesting Course Approval:** To allow the State Engineer sufficient review time, an entity providing or sponsoring the course or other training shall submit an application for course approval to the Office of the State Engineer at least 60 days before the course is to be offered. If a request for course approval is submitted less than 60 days prior to the course, the State Engineer will still make every effort to review the request.

An application for course approval shall be on a form acceptable to the Office of the State Engineer and shall contain:

1. Name, address, phone number, and email of the entity providing or sponsoring the course.
2. Name and phone number of contact person at the sponsoring entity
3. Description of sponsoring entity (general services provided - years in operation - recognition in other states).
4. Description of course.
5. Copy of the course outline.
6. Copy of all training materials.
7. Number of continuing education credit hours requested.
8. Number of instructional hours during the course.
9. Description of the qualifications of the course instructor(s).
10. Documentation of course approval for continuing education credit in another state, if applicable.
11. Other information necessary to review the course for credit hours.



