

**NEW MEXICO OFFICE OF THE STATE ENGINEER  
CHANGE OF OWNERSHIP OF WATER RIGHT (CORPORATION)**

**1. OWNER OF RECORD**

Name: \_\_\_\_\_  
Contact: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_ Zip: \_\_\_\_\_

**NEW OWNER**

Name: \_\_\_\_\_  
Contact: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_ Zip: \_\_\_\_\_

**2. AMOUNT CONVEYED**

State Engineer File Number: \_\_\_\_\_  
Sub-file Number \_\_\_\_\_ of Cause Number \_\_\_\_\_  
Owner of record has conveyed \_\_\_\_\_ of said right.  
(all or part)

Consumptive Use: \_\_\_\_\_ acre-feet per annum  
Diversion Amount: \_\_\_\_\_ acre-feet per annum  
Other: \_\_\_\_\_ (units)

**3. PURPOSE OF USE**

Domestic: \_\_ Livestock: \_\_ Irrigation: \_\_ Municipal: \_\_ Industrial: \_\_  
Commercial: \_\_ Other (specify): \_\_\_\_\_  
Specific use: \_\_\_\_\_

**4. PLACE OF USE**

\_\_\_\_\_ acres of land described as follows:

Subdivision of Section (District or Hydrographic Survey)	Section (Map No.)	Township (Tract No.)	Range	Acres	Priority
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Do Not Write Below This Line

File Number: \_\_\_\_\_ Trn Number: \_\_\_\_\_



**NEW MEXICO OFFICE OF THE STATE ENGINEER  
CHANGE OF OWNERSHIP OF WATER RIGHT**

**CHANGE OF OWNERSHIP INSTRUCTIONS**

- a. The "Owner of Record" of a water right is the current owner recorded in the State Engineer Office.
- b. This form shall be completed by the new owner and shall be accompanied by a warranty deed or other instrument of conveyance that has been properly recorded with the county clerk's office.
- c. A separate Change of Ownership of Water Right form shall be filed for each water right recorded in the State Engineer Office by Permit, License, Declaration or Court Adjudication.
- d. This form shall be filed in duplicate (two) and must be accompanied by the proper filing fee. Each form must have an original signature and each must be properly notarized.
- e. An original will be forwarded to the new owner with instructions to file it with the county clerk in the county in which the water right is located. Acceptance of the form for filing by the State Engineer does not constitute verification of the right conveyed.

**LINE BY LINE INSTRUCTIONS**

1. Name and address of new owner is required.
2. If for irrigation, "Diversion Amount" is the diversion at the farm (turnout) headgate. State Engineer file number is required.
3. State purpose of use of the existing water right of the owner of record.
4. A legal description of the land with the water right or place of use is required. If possible, a copy of the survey plat shall accompany this document.
5. If the ownership of a well is being changed, the State Engineer file number of the well is required.
6. If the water rights being transferred are irrigation rights and they are being severed from the lands to which they have been appurtenant, consent of the landowner (the owner of record of the water rights) must be obtained.

---

---

Assistance in completing this form is available, and the form may be filed at the State Engineer Office in Santa Fe and the District Offices located as follows:

- District 1 - 5550 San Antonio Dr., NE,  
Albuquerque, NM 87109-4127, Phone # 505-383-4000
- District 2 - 1900 West Second Street,  
Roswell, NM 88201-1712, Phone # 575-622-6521
- District 3 - 301 South Tin, P.O. Box 844,  
Deming, NM 88031-0844, Phone # 575-546-2851
- District 4 - 1680 Hickory Loop, Suite J  
Las Cruces, NM 88005-6598, Phone # 575-524-6161
- District 5 - 100 Gossett Drive, Suite A  
Aztec, NM 87410, Phone # 505-334-4571
- District 6 - Room 102, Bataan Memorial Building, P.O. Box 25102,  
Santa Fe, NM 87504-5102, Phone # 505-827-6120
- District 7 - 301 East 9<sup>th</sup> Street  
Cimarron, NM 87714, Phone # 575-376-2918