

File Number: _____
(For OSE Use Only)

**NEW MEXICO OFFICE OF THE STATE ENGINEER
TOTALIZING METER REPORT**

1. PERMITTEE

* OSE File Number: _____
* Well/POD Number: _____
* Well ID Tag#: _____
(If Applicable)
Name: _____ Phone: _____
Address: _____
City: _____ State: _____ Zip: _____

2. FLOW METER DATA

* Serial Number: _____ Make: _____
Total # of Dials: _____ Model: _____
Multiplier: **x** (_____) Meter Size: _____
Units: () Acre-feet () Barrels () Cubic-feet () Gallons Other: _____
Fixed Numbers (Check one): **0** () or **00** () or **000** () or **none** ()

3. METER READING

* Reading Date: _____ / _____ / _____
* Actual Meter Reading
(All numbers dials and fixed included): _____

4. ADDITIONAL STATEMENTS OR EXPLANATIONS:

* Submitted by: _____ Date: _____ / _____ / _____

* **These are mandatory items and must be filled in with each meter reading reported.**

If a meter has been replaced, you have to **completely fill** this form and provide this office with **initial reading** and **date of installation** of the new installed meter, and **last reading** of the replaced meter.

Albuquerque Office - Email to: dist1.meterreadings@state.nm.us
Roswell Office - Email to: dist2.meterreadings@state.nm.us
Deming Office - Email to: dist3.meterreadings@state.nm.us
Las Cruces Office - Email to: dist4.meterreadings@state.nm.us
Aztec Office - Email to: dist5.meterreadings@state.nm.us
Santa Fe Office - Email to: dist6.meterreadings@state.nm.us
Cimarron Office - Email to: dist7.meterreadings@state.nm.us

INSTRUCTIONS:

[Click here for meter examples](#)

Specific questions should be answered as follows:

- Serial Number** is printed on top of lid of meter cover, meter body or meter flange
- Total # of Dials** is the number of dials that move on register
- Fixed Numbers** is the number of zeroes that do not move on register
- If you have a trouble trying to find the rest of the meter data required under this section
Please submit readings of **all digits** of register and **date of the reading**
- Under comments, give any pertinent information concerning repair of meter, dates out of service, etc.

Do Not Write Below This Line

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Trn Number: _____